

Industry Specification Title

Version 0.1

Date: Day Month Year

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# Introduction

## Overview

*The "Overview" is used to give specific information or commentary about the content of the GSMA document and about the reasons prompting its preparation. The overview section is informative and shall not contain requirements.*

## Scope

*The "Scope" section shall define succinctly and without ambiguity the subject of the document and the aspect(s) covered. The scope section is informative and shall not contain requirements or implementation information. It shall be worded as a series of statements of fact, such as the following:*

*"The present Industry Specification specifies…"*

## Definitions

*This is an optional section giving definitions necessary for the understanding of certain terms used in the GSMA document. The terms will be sorted in alphabetical order. If there are no entries needed in a definitions table, this section may be deleted.*

| Term | Description |
| --- | --- |
|  |  |

1. Definitions

*Numbering of tables and figures in a document shall be based on a simple incremented counter scheme. There shall be a separate counter for tables and figures and these counters shall run through the whole document including the annexes.*

*Section based numbering for tables and figures (e.g. 4-2) should not be used.*

## Abbreviations

*This is an optional section giving a list of the abbreviations necessary for the understanding of the GSMA document. This list shall contain all abbreviations and their corresponding full terms which are used within the document, in alphabetical order. If there are no entries needed in an abbreviations table, this section may be deleted.*

| Term | Description |
| --- | --- |
|  | *<This is an optional section giving a list of the abbreviations necessary for the understanding of the GSMA document. This list shall contain all abbreviations and their corresponding full terms which are used within the document, in alphabetical order. If there are no entries needed in an abbreviations table, this section may be deleted>* |
| <e.g. PRD> | *Permanent Reference Document* |

## References

*References shall be provided in a reference table in each GSMA document. As a general rule, references to other documents shall be provided instead of repetition of the original source material, since such repetition involves the risk of error or inconsistency and increases the length of the document*

*References may include other GSMA documents, or documents published by other bodies.*

| Ref | DocNumber | Title |
| --- | --- | --- |
|  | <e.g. PRD AA.35> | <PRD or document title e.g. “Policy and Procedures for Official Documents”. For non-binding documents with no reference entries, this section may be deleted > |
|  | RFC 2119 | “Key words for use in RFCs to Indicate Requirement Levels”, S. Bradner, March 1997. Available at <http://www.ietf.org/rfc/rfc2119.txt> |

## Conventions

*<If the document includes binding material this section shall contain the following statement, and RFC 2119 shall be included as a reference:*

*“The key words “must”, “must not”, “required”, “shall”, “shall not”, “should”, “should not”, “recommended”, “may”, and “optional” in this document are to be interpreted as described in RFC2119 [2].”*

*For non-binding documents, this section may be deleted.>*

# Section 2

*Each section (except the title page and table of contents sections) shall have a heading, which is numbered automatically by using the appropriate heading style. Numbering shall be in Arabic numerals, beginning with 1 for the "Introduction".*

*A section can have numbered subdivisions, e.g. 3.1, 3.2, 3.2.1, 3.2.2, etc. This process of subdivisions may be continued as far as the sixth heading level (e.g. 6.5.4.3.2.1).*

## Sub Section

*The following table formatting conventions shall be observed:*

* *Centre tables horizontally on the page.*
* *Use borders to separate the rows and columns of tables, as appropriate. Be consistent throughout a document.*
* *Repeat column headings on tables that break across pages.*
* *The first word in the heading of each column shall begin with a capital letter. The units used in a given column shall generally be indicated within the column heading.*

*The table title shall be below the table and numbered as specified in section 6.2.2. The table number is followed by a colon, a space and the table name. See the following example:*

| Temperature (degrees C) | Sensation |
| --- | --- |
| 10 | Cold |
| 30 | Warm |
| 50 | Hot |

1. : A sample table

### Level 3 of subsection

*Notes and examples integrated in the text of a document may be used for giving additional information intended to assist the understanding or use of the document.*

*Notes and examples should be placed after the paragraph to which they refer. The words “NOTE” and “EXAMPLE” shall appear in upper case, as shown in the examples below.*

*Notes and examples are not numbered unless more than one appears in the same clause. When several notes occur within the same clause, they shall be designated “NOTE 1”, “NOTE 2”, “NOTE 3”, etc. When several examples occur within the same clause, they shall be designated “EXAMPLE 1”, “EXAMPLE 2”, “EXAMPLE 3”, etc.*

*EXAMPLE: This is an example of text formatted with the EXAMPLE style*

*NOTE: Text formatted with the NOTE style will have a tab following the text ‘NOTE:’*

*Figures should be used wherever appropriate to present information in an easily comprehensible form. Each figure shall be referred to explicitly within the text and, therefore, be numbered.*

*The figure title shall be below the figure and numbered as specified below. The figure number is followed by a colon, a space and the figure name. See the following example:*

**

1. *:* A sample figure

*NOTE: Use the Figure Caption**style to generate the figure caption.*

1. Document Management
   1. Document History

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Date | Brief Description of Change or list of approved Change Request | Approval Authority | Editor / Company |
|  |  |  |  |  |

* 1. Other Information

|  |  |
| --- | --- |
| Type | Description |
| Document Owner |  |
| Editor / Company |  |

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